

FLORISTON PROPERTY OWNERS ASSOCIATION
P. O. BOX 11110
TRUCKEE, CA 96162
(530) 587-8647
Board of Directors Meeting
February 19, 2015
Minutes

1. Call to Order.

President Roger Baldwin called the meeting to order at 7:00 PM in the Davis residence 22231 Juniper Street, Floriston, CA 96111.

2. Introductions and quorum determination.

President Roger Baldwin, Treasurer Debbie Grooms, Commissioner of Water and Roads Chuck Grooms and Director David Davis were present. Secretary Amy Edgett was absent. A quorum was established. Manager Rick Gardner was also present.

3. Approval of Minutes.

Roger Baldwin moved to approve the minutes of the Board meeting held on December 18, 2014. David Davis seconded the motion, which passed unanimously.

4. Members' Forum.

Debbie Grooms asked what date the annual meeting and election of directors will be held. It was generally agreed that it will be on Saturday May 16, 2015.

Roger Baldwin moved to go to bi-monthly meetings. Debbie Grooms seconded the motion. After a short discussion, the motion was amended to start the bi-monthly schedule after the annual meeting in May of this year. The motion passed unanimously.

5. Reports.

A. Financial report.

Rick Gardner summarized the financial report. Roger Baldwin moved to accept the report. Dave Davis seconded the motion, which passed unanimously.

B. Road, water & sewer report.

Chuck Grooms gave the roads, water and sewer report. Roger Baldwin moved to accept the report. Dave Davis seconded the motion, which passed unanimously.

6. Old Business.

A. Illegal Sewer Hookup.

Chuck Grooms was authorized to hire a contractor to remove the illegal sewer connection at the December 2014 meeting but has not had a chance to get the work done yet. He will work on it this month.

B. Review Grant Progress.

The Association has received the first draw from the grant. It was for \$17,459.52.

C. Review Water Treatment Plant Progress.

Rick Gardner reported that Catherine Hansford has mentioned the next requirement for the grant is to submit a Preliminary Engineer's Report. It is due May 15, 2015. No action was taken.

7. New Business.

A. Procedure for depositing grant funds.

Rick Gardner said that we assumed the new account that we were required to open at California Bank and Trust was where the State would deposit our grant funds. It turns out that the bank account is requires so the State can automatically withdraw the 20% loan portion of the grant. Rick Gardner asked if the Board thought it would be prudent to deposit 20% of every distribution of grant funds into that account so it is there when we need to start paying back that 20%? The Board agreed with that plan.

B. Accept resignation of Amy Edgett.

Roger Baldwin moved to accept Ms. Edgett's resignation from the Board. Dave Davis seconded the motion, which passed unanimously.

C. Discussion of Park Improvement Plan.

Chuck Grooms talked with Kevin Murphy from the Truckee Donner Recreation and Parks District (TDRPD) because TDRPD has plans to do some upgrades to the Floriston Park and he wanted some input from Floriston. Rick Gardner will put a survey out with the next monthly invoice.

D. Tree removal.

Chuck Grooms reported that there are some trees dangerously close to the Schoolhouse. Dave Davis moved to allow Chuck Grooms to contact some licensed tree removal companies to remove the branches and/or trees. Roger Baldwin seconded the motion, which passed unanimously.

E. Survey at Schoolhouse.

Chuck Grooms reported that the Association needs to have a survey done around the Schoolhouse and Water Treatment Plant for the possible placement of a new tank. Roger Baldwin moved to authorize Chuck Grooms to contact some surveyors to get the job done. Debbie Grooms seconded the motion, which passed unanimously.

F. Items for next agenda.

The next Board meeting was scheduled for March 26, 2015 at Roger Baldwin's home. The April meeting was scheduled for April 23, 2015 at the Groom's residence. The annual meeting was scheduled for May 16, 2015 at the Schoolhouse.

8. Adjournment.

The meeting was adjourned at 7:00 PM.

An executive session was held immediately following the regular session at which the Board reviewed the delinquency report. No action was taken. Executive session was adjourned at 7:10 PM.

Respectfully submitted by Rick Gardner.

Approved by:

Association Secretary

Date